June 24, 2025 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on June 24, 2025, at the Louisiana Regional Airport with Chairman Kevin Landry presiding. Commissioners Malancon, Gaudin, Kallio and Hamilton were all present and Airport Manager, Jason Ball, was also in attendance.
2. Agenda- Accepted as written
3. A motion by Commissioner Gaudin seconded by Commissioner Malancon to approve the meeting minutes from May 27, 2025; motion carried unanimously.
4. Presentations-none
5. Finance- Mr. Ball provided the monthly revenue/expenses report and discussed all items including the credit card statement. Large Box hangars were discussed. All were filled and one person backed out. The amount put down as a deposit will be used for the last months rent. Motion to approve the finance report was made by Com. Kallio, 2nd by Com. Hamilton, motion passed.
6. Legal- Jason attended the Planning and Zoning meeting where the Pelican Point Master Plan was passed. Jason spoke and requested the map be updated to depict the correct dimensions from the ordinance and was told that a lawyer reviewed the ordinance and the airport does not have any control beyond the fence.
7. Engineering: Jeff Sumner updated the board on each project:
   1. South Apron- waiting for grant from DOTD and will begin soon.
   2. Fuel Rehab- Slab for tank is poured and still looking at end of August date for testing.
   3. Hangars- a few punch list items still to be taken care of and then final closeout.
8. Operations- Jaci Foster was hired as the new line service. The operations supervisor position will be changed to Lead Line Service Technician and the board approved the manager to set the hourly rate for whoever he selects for the position to approximately 2.50/hr more than their current rate.
9. Chairman: Commissioner Boughton has told Jason that he wishes to resign from the board leaving the secretary position open. Commissioner Hamilton was nominated as Secretary by Commisioner Kallio, 2nd by Chairman Landry. Passed unanimously.
10. Airport Manager: We would like to make sure that we have projects ready to go in case extra federal dollars become available. It was suggested by Jason to keep some of the additive alternates that were already designed as those projects. New box hangars will be filled shortly and leases are already signed.
11. Old Business:
    1. Bathroom tile is on site as well as the mortar. We got 3 quotes for installing the fixtures. Marchands was the cheapest quote so we will be moving forward with them.
12. New Business:
    1. Approval of Budget FY 25-26- Jason showed the proposed budget that was amended to include requested items from last meeting. Chairman Landry moved to approve, 2nd by Com Hamilton. Passed unanimously.
13. Next meeting scheduled for Tuesday July 29, 2025.

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Kevin Landry, Chairman Felix Boughton, Secretary